

NORTH CENTRAL RAILWAY

NCRPS-6275/2024

Headquarters Office  
Subedarganj, Prayagraj

No. 797-E/NCR/Policy/2024/RTI Act.

Dated: .02.2024

All PHODs / CHODs, NCR HQ office, Prayagraj,  
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,  
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,  
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, Dy.CPO/WS/JHS,  
SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,  
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, Dy.CE/ TMC Line JHANSI DyCE / CSP  
Prayagraj, Staff Officer/RPF/NCR/HQ/Prayagraj. Dy.FA&CAO/G/NCR,  
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CETA / Kanpur,  
Principal- Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi,  
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training  
Centre, Loco/Jhansi, Principal- BTC/C&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi,  
Principal- C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS,  
Principal- Electric Training Centre/TRD/Jhansi.

**Sub:** Implementation of provisions of RTI Act, 2005.

**Ref:** Railway Board Letter No. RB/RTI/2023/Policy/1 dated 08.02.2024.

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Copy of Railway Board's letter No. RB/RTI/2023/Policy/1 dated 08.02.2024, is annexed herewith for further necessary action.

Policy Letter Circulated under NCRPS/NCRBE is also be available on website [www.ncr.indianrailways.gov.in](http://www.ncr.indianrailways.gov.in) (About us→Department→Personnel→NCR Policy Circulars).

**DA:** as above

Digitally Signed by (Jitendra Singh)  
Jitendra Singh APO/HQ  
Date: 15-02-2024 Manager/P  
Reason: Approved

C/- Secretary to GM for kind information to General Manager.  
C/- Secretary to AGM for kind information to AGM.  
C/- All Personnel Officer in HQ.  
C/- All Recognized Union and Associations.  
C/- SWC for information in reference to SWC No. .... .

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Policy

Single Window Cell HQ

SWC No. NCR/HQ

Date: 14/02/2024

**GOVERNMENT OF INDIA(भारत सरकार)  
MINISTRY OF RAILWAY(रेल मंत्रालय)  
RAILWAY BOARD**

903660

**No. RB/RTI/2023/Policy/1**

**Date: 08 /02/2024**

**1. The General Managers,  
All Zonal Railways/PSUs/PUs  
(As per standard mailing list)**

**2. The Divisional Railway Managers  
All Zonal Railways**

**Sub: Implementation of provisions of RTI Act, 2005.**

**Ref.: (i) Board's letter No. RB/RTI/2023/Policy/1 dated 28.12.2023**

**Ref.: (ii) SCR's DO No G.50/RTIA/02/2024 dated 16.01.2024**

Further to the Board's instructions cited, it may be noted that the existing system/structure of disposal of RTI Applications/Appeals by nominated CPIOs/FAAs of Zonal Railways/PUs/PSUs would necessarily continue. However, as advised earlier, GMs/DRMs would need to closely monitor the same at all levels to ensure appropriate and timely replies, and Railways/Units need to ensure that suitable replies are given as per all prescribed norms & procedures.

It is reiterated that, whenever any information is being provided to the applicant, Section 2(f), 8 and 11 of RTI Act should be strictly adhered to.

*Aruna Nayar*  
(Aruna Nayar)  
**Secretary, Railway Board**